

**Board of Towing and Recovery Operators  
Application Work Group Meeting  
2601 W. Broad Street, 2<sup>nd</sup> Floor  
Richmond, Virginia 23220**

**January 11, 2011 at 12:30 pm**

**Members Present:**

Scott Wyatt, Chairman  
John J. Beall, Jr.  
Lieutenant R. C. Hardison, Virginia State Police  
Marc Copeland

**Staff Present:**

Barbara Drudge

**Meeting Called to Order:**

The meeting was called to order at 12:35 pm, and those present were Scott Wyatt, John Beall, Lt. R. C. Hardison, and Marc Copeland.

**Public Comments:**

There were no public comments.

**Acceptance of Meeting Minutes:**

The minutes were adopted as written on a motion from Mr. Beall and seconded by Mr. Wyatt. All were in favor.

**Executive Session:**

A motion was made by Mr. Beall and seconded by Lt. Hardison at 12:38 pm to go into closed session to review criminal background histories for licensing and credentialing approval, pursuant to the exemption granted under Section 2.2-3711(A)(4) of the Code of Virginia..

The Application Work Group reconvened at 1:35 pm. Mr. Beall stated that only matters exempt under Virginia Code Sections 2.2-3711(A)(4) relating to a review of the criminal background histories for licensing and credentialing approval were discussed or considered during the closed meeting. Roll call by the Application Work Group to accept the above statement was unanimous.

**Other Business:**

None.

**Adjournment:**

Mr. Wyatt moved to adjourn the Application Work Group meeting, and it was seconded by Lt. Hardison. The motion passed unanimously, and the meeting adjourned at 1:40 pm.